

LAMAR UNIVERSITY  
MANUAL OF ADMINISTRATIVE POLICIES AND PROCEDURES

SECTION: Campus Operations  
AREA: EHS & Risk Management

MAPP:02.04.05

I. POLICY

- A. The Texas Legislature requires all state agencies to follow [NFSA 101](#) and has given the State Fire Marshal's Office authority for enforcement. In return, the State Fire Marshal's Office recognizes the Lamar University (LU) Environmental Health and Safety (EHS) department as the Local Authority Having Jurisdiction to enforce NFPA 101 Life Safety Code. Lamar University hereby adopts the current NFPA 101 Uniform Fire Code and NFPA 101 Life Safety Code as the "Lamar University Fire and Life Safety Code."
- B. Lamar University EHS is committed to the preservation of life and property through a compr TJ 0 Tc 0 Tw 21.52

- B. Fire Codes: Local, state or consensus regulations related to fire protection and prevention.
- C. Fire Marshal: An employee of Lamar University's EHS who has been empowered to manage the fire prevention and protection program. The Fire Marshal is empowered to act for the Chief Operating Officer in all matters related to fire safety.
- D. Local Authority Having Jurisdiction Powers granted by the Authority Having Jurisdiction to the organization, office or individual responsible for "approving" equipment, an installation, or a procedure regarding compliance with the Fire and Life Safety Code.
- E. National Fire Protection Association (NFPA): An international voluntary organization to promote the fire protection and establish safeguards against the loss of life and property.

#### IV. OBJECTIVES

- A. To prevent the number of fire-related incidents on the Lamar University campus.
- B. To ensure that proper fire and life safety practices are followed.

- To provide fire safety training in the proper use of portable fire use. p. 170.020(c)(1)(B) 3 T

#### 4. Unit Management Responsibilities

- Ensure employees are provided the necessary training and instruction in maintaining documentation.
- Enforce all Lamar University policies and procedures.
- Take appropriate action on all reported fire and life safety complaints. If the complaint cannot be resolved in the department, forward the complaint to the EHS Fire Marshal's Office.
- Auxiliary groups including, but not limited to, Student Housing and Residential Life, the Student Center and the Athletics Department shall participate in University programs established for the maintenance of fire protection equipment. Contracted services must be pre-approved by EHS Fire Marshal's Office. Documentation of contracted services and work performed must be provided to the EHS Fire Marshal's Office.

#### 5. Individual Responsibilities

- All employees will acquaint themselves with policies and procedures related to fire protection and prevention.
- All students, faculty, employees 4.1 (e)-6 (s) 4.1 (v)-14.9 (v)-8.5 .2 (d) TJ 0.004 (c) p) W-4.3 (,)-56 24.97 up

## REVISION LOG

Revision Number	Date	Description of Changes
1, 2 & 3	12/02/1999 08/04/2015 05/30/2017	Preceding MAPPs (archived).
4	08/22/2019	Revised version approved by President.
5	09/17/2019 09/26/2019	Formatting and minor wording changes made to bring MAPP in line with standardized MAPP format and language.
6	01/09/2020	Updated MAPP approved by President.
7	12/06/2022	Definitions. Fire Marshal. Changed Facilities Management to Chief Operating Officer
8	12/06/2022	