





This job description is intended to convey information essential to understanding the scope of the job and the general nature and level of work performed by job holders within this job. But, this job description is not intended to be an exhaustive list of qualifications, skills, efforts, duties, responsibilities, or working conditions associated with the position. This description is subject to modification as the needs and requirements of the position change.

Lamar University reserves the right to revise, change or eliminate this job description at any time.

This Job Description is not intended to be a contract of employment or a legal document. Your employment with Lamar University is a voluntary one and is subject to termination by you or Lamar University at will, with or without cause, and with or without notice, at any time. Nothing in this Job Description shall be interpreted to conflict with or to eliminate or modify in any way the employment-at-will status of Lamar University employees.

Employee Review:

Initials	Acknowledgment Statements
	I have reviewed this job description and understand the requirements and responsibilities of the position.
	I am able to perform all of the job functions with or without accommodation.
	I understand that this job description may be modified at any time without notice.
	I understand that other duties may be assigned due to the needs of the University.

Employee
Signature:

Date: